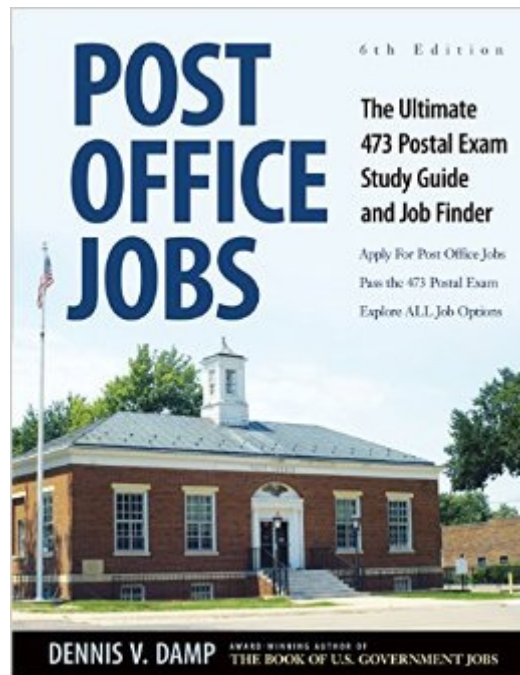


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Post Office Jobs: The Ultimate 473 Postal Exam Study Guide And Job Finder



Synopsis

The all-new sixth-edition of Post Office Jobs provides an overview of what jobs are available, including many that don't require written tests and how to apply for them. You will also find a comprehensive 473/473E study guide with helpful test-taking strategies that could dramatically improve many applicant's exam scores. Seven other sample postal exams are included in this new edition for maintenance, clerical, technician, and other major occupations. Most limit their job search to mail carrier and clerk positions and are unaware of the many other career opportunities that the postal service offers. Even with mail carriers and clerks making up over 50% of the workforce the postal service still employs hundreds of thousands in other occupations. They employ 30,000 building and equipment maintenance workers, 5,000 vehicle maintenance employees, thousands of motor vehicle operators, postal inspectors, accountants, administrative staff, human resource personnel, and professionals across a broad spectrum of fields. Post Office Jobs is the only post office career guide that includes a comprehensive 473/473E exam study guide, sample exam questions for 7 other careers, and job descriptions for the top 24 occupations. It provides guidance on how to explore alternative civil service occupations and includes a chapter on how to apply for postal inspector positions. Nancy Ledgerwood, our editor, worked for the postal service for 22 years. She provided an insider's perspective of their eCareer recruiting system and testing processes. Postal employees are interviewed prior to appointment by the selecting official. Chapter Six provides sample questions and detailed guidance on how to successfully handle this often nerve-racking face-to-face encounter. Professional and administrative occupations do not require written examinations. Your background, work experience and education determine your eligibility for the job. You'll learn how to locate vacancies and apply for these positions nationwide. Appendix B describes how to prepare your resume and includes examples of Knowledge, Skills & Abilities (KSA) statements that must be submitted with your application for many of the corporate positions. Appendix C provides an updated list of Customer Service District Offices that you can contact for test results and to learn when jobs will be advertised in your area. Many who apply for and take postal exams misplace their paperwork and do not know who to contact. These offices can direct you to the right department when you have questions or have to reschedule an exam. Visit postalwork.net, the companion web site for the new 6th edition, for up-to-date guidance on postal service job options including direct links to the postal service's recruiting site. If you are seeking a job with the postal service, you should also be aware of postal employment and testing scams that charge excessive fees. The postal service does not charge application fees and no one can guarantee you a postal or federal job. All jobs are filled competitively. The average pay and benefits

for all postal employees was \$75,614 per year in 2013. The largest postal service pay system is predominantly for bargaining unit employees. There is also an Executive Administrative Schedule (EAS) for non-bargaining unit members where pay ranges from \$23,279 up to an authorized maximum of \$120,617. If you're looking for good pay with excellent benefits, explore the postal service job market. Use this book's resources, including the Job Hunter's Checklist in Appendix A, to begin your personal job search.

Book Information

Series: Post Office Jobs

Paperback: 224 pages

Publisher: Bookhaven Press; 6 edition (January 1, 2015)

Language: English

ISBN-10: 0943641314

ISBN-13: 978-0943641317

Product Dimensions: 8.5 x 0.6 x 10.9 inches

Shipping Weight: 1.4 pounds (View shipping rates and policies)

Average Customer Review: 4.5 out of 5 stars [See all reviews](#) (49 customer reviews)

Best Sellers Rank: #21,525 in Books (See Top 100 in Books) #6 in [Books > Education & Teaching > Higher & Continuing Education > Test Preparation > Professional > Civil Service](#) #43 in [Books > Business & Money > Job Hunting & Careers > Job Hunting](#) #146 in [Books > Business & Money > Job Hunting & Careers > Guides](#)

Customer Reviews

This book thoroughly covers the numerous positions to apply and prepare for work with the post office. As, stated in this book, the reader does need to really study and prepare before taking the required postal exam. Or seek assistance from a partner to prepare oneself but the information to know is in this book. The price is nominal for anyone seeking entrance into the US POSTAL SERVICE.

The book works well, it will help you review for your test. The online guides work just as well though, and you do not have to pay for them.

I bought this ebook 2 days before the 473 Postal test and passed with 87%. The fact that it prepared you for what's to come and you aren't going into the test blind was a great help. I found the memory

section to be the hardest. The testing area did not allow any paper or pencil so when you're taking the memory test in the book, DO NOT write things down because it will hinder you at the test. Just remember as testing, they give you 7 minutes to memorize. Memorize the best you can and when the test starts, you will mostly be making an educated guess. When the test started, it was like tunnel-vision and the addresses looked Greek to me. I skimmed the addresses and answered as quickly as possible and didn't go back to review. BUT after every one of the previous test sections, if time allows, Make Sure to REVIEW your answers, I found a few mistakes. They only give you your grade, they do not let you know what you answers you missed. I could have done really well on the first sections and totally flunked the memory test but I have no idea??? Good Luck!

I couldn't have passed the exam without this book. I would definitely recommend it to anyone who wants to pass the exam for the postal service. Excellent book.

bought as a gift and after she used this book to study she scored 83 percent on the written test and got the job. I looked over the book and you need to make to commitment to study. It's not easy but it is possible.

I liked the book but found something i considered an error and i stand to be corrected. The answer to Q6 page 107 on "Forms Checking" part B of the exam. To me looks like the correct answer is A.

Great book for someone not only looking for a job at the Post Office not for any employee. I would recommend getting this book to anyone.

Good study material for a person who wants to be part of the Post Office Service.

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